

TEXT-TO-SPEECH/READ ALOUD ACCOMMODATION FOR ELA READING PASSAGES FLOWCHART

1. Does the student have an active IEP or Section 504 Plan?

YES

NO



2. Does the student require a person to read to them during instruction in **all** subject areas?

YES

NO



3. Is the student capable of using text-to-speech on a computer?

YES

NO

Procedure for Text-to-Speech of the Reading Passages

- Complete the paper version of the [Decision Guidelines for Text-to-Speech of the Smarter Balanced ELA Reading Passages](#) at the student's PPT or 504 planning meeting to determine appropriateness.
- If eligible, the PPT/504 team should select this accommodation in CT-SEDS and maintain the paper copy locally. During the months of November-June, accommodations approved in a finalized IEP/504 Plan will sync nightly to the TIDE system.
- If the student is eligible, but the IEP/504 Plan is not active/finalized in CT-SEDS, the accommodation should be manually entered in TIDE Test Settings prior to testing. See highlighted area below. Maintain the paper copy locally.

Embedded Designated Support	ELA
Color Contrast ?	Black on White
Masking ?	OFF
Medical Device ?	OFF
Mouse Pointer ?	System Default
Permissive Mode ?	OFF
Print Size ?	No Default Zoom Applied
Streamline Mode ?	OFF
Text-To-Speech (Designated Supports and Accommodations) ?	Passage & Items (Accommodations)
Translation (Glossary) ?	English Glossary

Procedure for Read Aloud of the Reading Passages

- Complete the paper version of the [Documented Evidence for a Read Aloud of the Smarter Balanced ELA Reading Passages](#) at the student's PPT or 504 planning meeting to determine appropriateness.
- If eligible, the PPT/504 team should select this accommodation in CT-SEDS and maintain the paper copy locally. (Note: The verification section in CT-SEDS eliminates the need to submit a petition for a Read Aloud.)
- If the student is eligible, but the IEP/504 Plan is not active/finalized in CT SEDS prior to March 1, 2023, the District Administrator (DA in TIDE) should contact the CSDE at 860-713-6859 to request a petition for a Special Documented Accommodation. Refer to Appendix C of the [Assessment Guidelines](#) for more information.
- Once the DA receives written approval from the CSDE to provide a Read Aloud accommodation, the test reader must read the [Guidelines for Read Aloud Test Reader](#) and complete the Read Aloud Protocol for Smarter Balanced Assessments Security/Confidentiality Agreement. Details will be communicated in the approval letter.
- When approval is granted, the CSDE will enter the Read Aloud accommodation in TIDE Test Settings. Once activated, the Read Aloud (Passages) will be turned on. (See below.)

Read Aloud (Passages) ?	ON
-------------------------	----